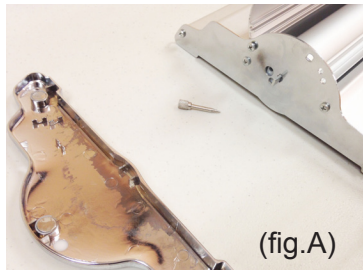


# INSTRUCTIONS FOR: RE-ATTACHING TOP RAIL TO BANNER

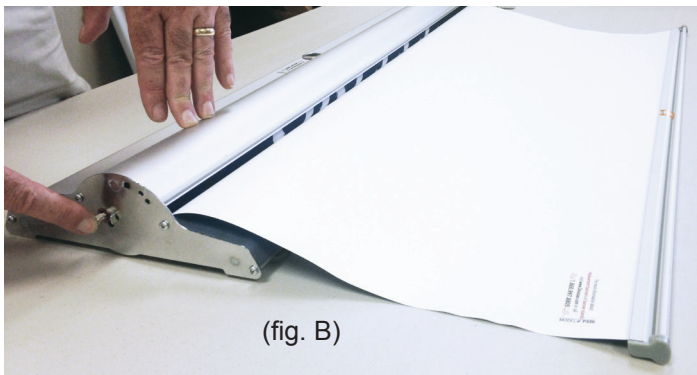
FOR MODEL(S): P315, P330, D315, D330

## Step 1

With the pole hole of the banner stand away from you, remove both chrome end covers and retention pin from left end cover. (fig. A)

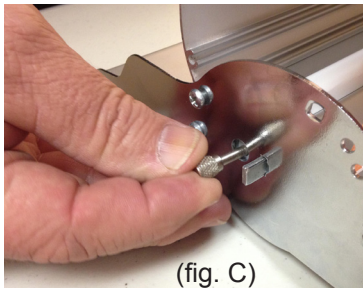


If banner retracted into stand. Pull out banner about 12-15 inches. (fig. B)



## Step 2

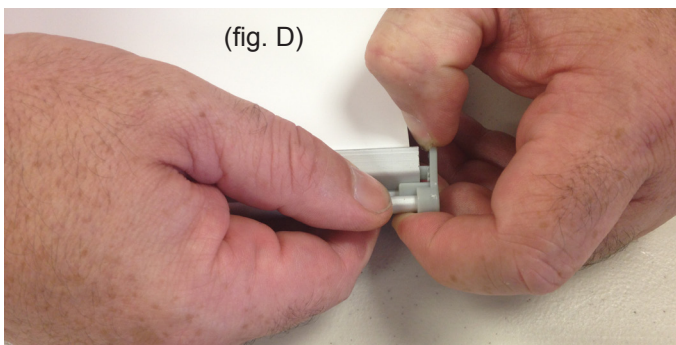
Locate hole with the red circle (large hole). Hold pin. Pull banner out slowly until pin slides completely into hole (fig. C). Be sure that the pin goes through hole in roller also.



\*This step may require two people, one to hold the banner and one to insert the retention pin.

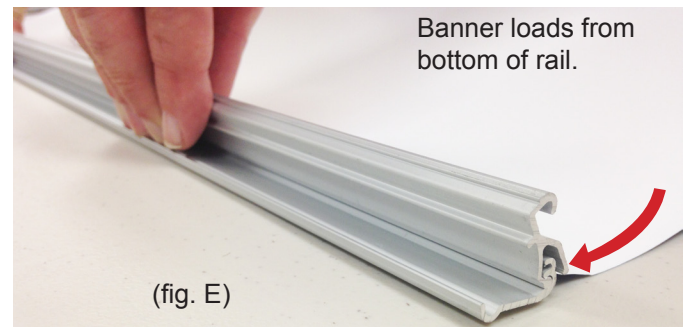
## Step 3

Pull off the grey plastic ends from the top rail. (fig. D)  
This step may require a little force to work off the ends.



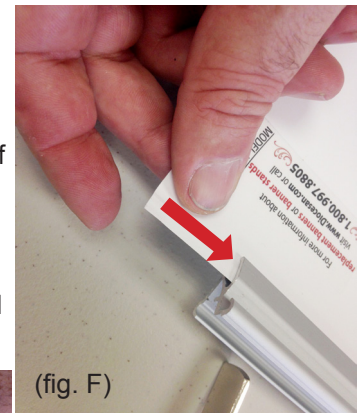
## Step 4

Once plastic ends have been removed. Use fingers or flathead screwdriver to pry open the top rail at the top. The rail will open in a V shape with a loud snap. The banner can be removed at this stage. (fig. E)

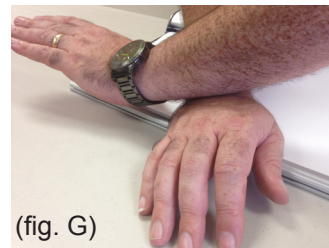


## Step 5

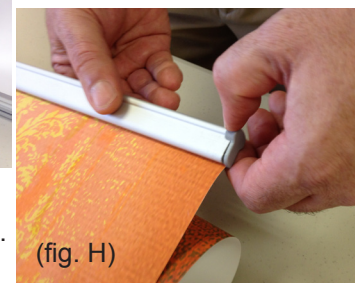
To re-insert banner into top rail, slide banner into the slit created at the bottom of the top rail ensuring the banner is fully inserted into bottom of rail. (fig. F)



Once banner has been fully inserted, squeeze rail closed and press down on entire rail to create a snug fit. (fig. G)



Re-apply plastic rail ends by pushing them into place. (fig. H)



## Step 6

Hold banner securely and pull out retention pin to create banner tension.

Pull up banner, clip the top rail (Orange Sticker indicating 'Insert') onto the flat portion of top cap. Release clamp on pole. Pull up on upper section of pole and top rail. Extend upper section until the red ring on pole is exposed. Close clamp to lock extended pole into place.

Close lid. Replace pin in left side end cap and replace both end caps and your new banner is ready for display!